

# City of Derby

## Board of Aldermen / Alderwomen

### First Ward

Barbara L. DeGennaro  
Thomas J. Donofrio  
Bev Moran

### Second Ward

Joseph L. DiMartino  
Evelyn Browning  
Ronald M. Sill

### Third Ward

Jim DiMartino  
Louis Oliwa  
Charles Sampson

### Board of Aldermen/Alderwomen Meeting Minutes

#### Derby City Hall

#### 1 Elizabeth Street, Derby, CT

#### June 13, 2019

#### 1. Call to Order.

Mayor Dziekan called the meeting to order at 7:00 PM.

#### 2. Pledge of Allegiance.

Mayor Dziekan led the Pledge of Allegiance.

A moment of silence was held for Anthony Szewczyk.

Mayor Dziekan spoke about three new members that were added to the Hall of Fame.

#### 3. Roll Call

The Board of Aldermen / Alderwomen members present were Barbara DeGennaro, Thomas Donofrio, Joseph DiMartino, Bev Moran, Evelyn Browning, Charles Sampson, Ronald Sill and Jim DiMartino. Louis Oliwa arrived at 7:07 PM.

#### 4. Adoption of the Agenda

Mr. Sampson motioned to remove items 11.1, 12.1, 11.2, and 12.2. Mr. Sill seconded and the motion carried.

#### 5. Public Portion

No one from the public spoke.

#### 6. Department Head Reports

##### 6.1. Finance Director

Ms. DeGennaro asked about a meeting at the Senior Center with Attorney Marino regarding a \$25,000 purchase. No meeting was held. She wants this moved back to O&P Committee since the city needs to accept this purchase.

The preliminary budget vote is expected to be done on Monday night.

##### 6.2. Police Department

Nothing was discussed.

##### 6.3. Fire Marshal

Nothing was discussed.

##### 6.4. Fire Department

Nothing was discussed.

##### 6.5. Office of Emergency Management

Nothing was discussed.

##### 6.6. Storm Ambulance Corps

The State is looking to install a gate at the Caroline Street ramp for emergency personnel to use. Right now there is

no access and in case of an emergency, they would have to dispatch at the Sunnyside ramp in Shelton.

Mr. Baklik said he's been speaking with the State regarding leasing that property.

**6.7. Board of Education**

Nothing was discussed.

**6.8. Public Works**

Mr. Sill stated that the mulch on Mansfield Street needs to be cleaned up. Mr. Oliwa asked about the lot on Lafayette Street. It was explained that the city doesn't own the lot so the Blight Officer will be contacted. Mr. Jim DiMartino asked to have the overgrowth by the stream on the Oponiak property cut down. Public Works is aware of the damage to the rails on the Greenway and it's going out to bid on Monday.

**6.9. Water Pollution Control Authority**

Nothing was discussed.

**6.10. Building Department**

Mr. Sarmiento was excused.

**6.11. Facilities Inspector**

Nothing was discussed.

**6.12. Parking Division**

Ms. DeGennaro asked about the parking garage complaints and Ms. Finn stated that the abandon car is expected to be removed next week. All complaint tickets have been taken care of. The auditors are doing an audit of the issued keys.

**6.13. Revolving Loan Fund**

Attorney Marino sent out demand letters.

**6.14. Chief of Staff**

Nothing was discussed.

**6.15. Economic Development Liaison**

Ms. DeGennaro thanked Mr. DiCenso for changing the batteries on a fire alarm for a resident of Iannotti Lane. Mr. Oliwa said to let the fire department know of issues that that as they could assist as well.

**6.16. Corporation Counsel – Including Planning and Zoning, Labor Counsel, and Outside Counsel**

Nothing was discussed.

**6.17. Parks and Recreation**

Nothing was discussed.

**6.18. Cultural Commission**

Mr. Sampson thanked the commission for the report and asked that they include the expense and reimbursement report. Mr. DiCarlo said they have about 35-40 vendors for the Summerfest event on June 29<sup>th</sup>. Chief Narowski said the city ordinance says no vendors are allowed on the Green and this needs to be rescinded or an acceptance made. Mr. Garofalo said there is an ordinance that covers Cultural Commission events so nothing needs to be changed.

**6.19. Website Report of tickets for the month**

Mr. Donofrio asked about dogs on the Greenway. It was stated that the Aldermen have discussed it in the past with no success.

**6.20. Athletic Complex Building Committee**

**6.21. Field House and Baseball Field Building Committee**

Dr. Conway said the field is mostly complete. Mr. Donofrio commented on how nice the graduation was. He asked about insurance since the Board of Education has not come to the Board of Aldermen for permission. Dr. Conway said he believes they have insurance.

## **7. Administrative & Appointments**

### **7.1. Approval of Minutes**

#### **7.1.1. Move to approve minutes from Regular Meeting – May 9, 2019**

Motioned to approve by Mr. Sill, seconded by Mr. Sampson and the motion carried.

#### **7.1.2. Move to approve minutes from Special Meeting – June 6, 2019**

Motioned to approve by Mr. Sampson, seconded by Mr. Oliwa and the motion carried.

### **7.2. Refund of Taxes – No action.**

### **7.3. Appointments to the Boards and Commissions**

#### **7.3.1. Move to approve the re-appointment of Frank Pepe to the South Central Connecticut Regional Water Authority Representative Policy Board - Effective Immediately – Expires 6/30/22**

Motioned by Mr. Sampson, seconded by Mr. Oliwa and the motion carried.

## **8. Committee Reports**

### **8.1. Blight Committee**

#### **8.1.1. No action items.**

### **8.2. Community Relations**

#### **8.2.1. Move to adopt resolution Entitled “Decommissioning Derby Fire Alarm Call Box Response System” dated June 13, 2019, waive its reading and incorporate the entire text into the permanent record of this meeting.**

Motioned by Mr. Sill, seconded by Ms. Browning and the motion carried. Mr. Oliwa said Mr. Ryan Hart would like to be responsible for the fire boxes. Mr. Sill said he will advise the Community Relations Committee.

#### **Decommissioning Derby Fire Alarm Call Box Response System**

*June 13, 2019*

*WHEREAS, call boxes were installed throughout the City about a century ago for the purposes of creating a public safety system for emergency service and fire suppression response (the “Call Box Response System”);*

*WHEREAS, the Call Box Response System is expensive to maintain, creates an attractive nuisance for vandals, and has become obsolete and replaced by modern mobile technology;*

*WHEREAS, the Derby Fire Department houses do not rely on the Call Box Response System for communication purposes and that system is considered retired; and,*

*WHEREAS, the City of Derby wishes to decommission the Call Box Response System, remove all of its call boxes from public areas, inventory each removed call box by box number, and to secure the inventoried call boxes in a secure location maintained, owned and controlled by the City of Derby,*

*NOW, THEREFORE, BE IT RESOLVED that the Call Box Response System is hereby decommissioned. The Fire Commissioner is hereby authorized to cause the removal of all remaining call boxes from all public areas and cause each removed call box to be inventoried by call box number. The Fire Commissioner is further authorized to secure the inventoried call boxes in a secure location maintained, owned and controlled by the City of Derby.*

#### **8.2.2. Move to approve Vendor License of Christian Mena Perleva of Southwestern Advantage to solicit door to door in the City of Derby selling Education Books, Educational Apps, and Educational Websites.**

Motioned by Mr. Sill, seconded by Mr. Sampson and the motion carried. Ms. DeGennaro opposed.

**8.2.3. Move to approve Vendor License of Joseph Miani of Joe's Dogs to operate a Hot Dog cart at the Derby Train Station.**

Motioned by Mr. Sill, seconded by Ms. Browning and the motion carried.

**8.3. Operations and Procedures**

**8.3.1. Marshall Lane Area Residential Parking – New Ordinance**

Ms. DeGennaro said the consensus at the last Operations & Procedures meeting was to bring this to the full Board. Mr. Sampson said he can go to the Police Commission/ LTA for discussion.

Ms. DeGennaro motioned to authorize Mr. Sampson to go before the Police Commission / LTA to discuss the creation of a Marshall Lane Residential Parking ordinance and to report back to the Operations & Procedures Commission. Mr. Oliwa seconded and the motion carried.

**8.3.2. Move to adopt the following resolution: “The Board of Aldermen/Alderwomen of the City of Derby concurs that neither a public informational meeting nor a public hearing is needed for the installation of curve warning signs and pavement markings on various state routes under State Project No. 0174-0417” and authorizes Mayor Richard Dziekan to execute communications to the State of CT DOT indicating the City of Derby’s position on this matter.**

Motioned by Ms. DeGennaro, seconded by Ms. Browning and the motion carried.

**8.4. Road Bond Project**

**8.4.1. No action items.**

**9. New Business**

**9.1. Move to approve contract between the City of Derby and Milone and MacBroom for engineering services on the South Side of Main Street Project.**

Motioned by Mr. Sampson, seconded by Mr. Sill and the motion carried. Ms. DeGennaro questioned if bid waivers were needed. Mr. McLiverty said they were not because this is considered professional services.

**9.2. Move to approve contract between the City of Derby and Luchs Consulting Engineering LLC for consulting services on the South Side of Main Street Project.**

Motioned by Mr. Sampson, seconded by Mr. Joe DiMartino and the motion carried.

**9.3. Move to approve contract between the City of Derby and Connecticut Brownfield Land Bank Inc. for consulting services on the South Side of Main Street Project.**

Motioned by Mr. Sampson and seconded by Mr. Joe DiMartino. Mr. Sampson and Mr. Joe DiMartino amended their motions to include that the funding comes from the DECD grant. The motion carried with all in favor.

**9.4. Move to adopt resolution entitled “Department of Emergency Services 2019 Authorization” dated June 13, 2019, waive its reading and incorporate the entire text into the permanent record of this meeting.**

Motioned by Mr. Sampson, seconded by Mr. Oliwa and the motion carried.

*RESOLVED, that the Board of Aldermen/Alderwomen may enter into with and deliver to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security any and all documents which it deems to be necessary or appropriate; and*

*FURTHER RESOLVED, that Richard Dziekan, as Mayor of the City of Derby, is authorized and directed to execute and deliver any and all documents on behalf of the City of Derby and to do and perform all acts and things which he deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.*

*The undersigned further certifies that Richard Dziekan now holds the office of Mayor and that he has held that office since December 2, 2017.*

## **10. Old Business**

### **10.1. No action items.**

## **11. Executive Session –**

### **~~11.1. Regional Water Authority – Water Tank Agreement – Strategy and Negotiations~~**

### **~~11.2. Intentionally left blank.~~**

### **11.3. Collective Bargaining Agreement with Derby Police Union**

### **11.4. Collective Bargaining Agreement with Derby Education Association**

Mr. Sampson motioned to enter into executive session at 8:09 PM, invite Corporation Counsel, Mr. McLiverty and Mr. Baklik and to invite Chief Narowski and Deputy Chief Todd for Item 11.3 and to invite Dr. Conway for Item 11.4. Mr. Sill seconded and the motion carried.

Mr. Donofrio was excused during discussion of item 11.3 and Mr. Joe DiMartino was excused during discussion of item 11.4.

The meeting reopened at 9:13 PM.

## **12. Regular Session Action from Executive Session**

### **~~12.1. Regional Water Authority – Water Tank Agreement – Discussion and possible action.~~**

### **~~12.2. Intentionally left blank.~~**

### **12.3. Collective Bargaining Agreement with Derby Police Union – Discussion and possible action.**

Mr. Sampson motioned to table, Mr. Oliwa seconded and the motion carried. Mr. Donofrio recused.

### **12.4. Collective Bargaining Agreement with Derby Education Association – Discussion and possible action.**

Mr. Sampson motioned to table, Mr. Oliwa seconded and the motion carried. Mr. Joe DiMartino recused.

## **13. Adjournment**

Mr. Sill motioned to adjourn at 9:14 PM, Mr. Sampson seconded and the motion carried.

Respectfully submitted,

Terri Kuskowski

*These minutes are subject to the Board's approval at their next scheduled meeting.*